

East End Assemblies Inc.
45 Ramsey Road Unit 23
Shirley New York 11967

QUALITY ASSURANCE CLAUSES

The Quality Assurance clauses identified below are required as part of this purchase order to the scope specified:

- 1- Quality Records Retention: Supplier product and process control records shall be maintained at the supplier's location for a minimum of 10 years, unless otherwise specified on the purchase order. Records must include physical and chemical test results of raw material, if applicable, that are used in the manufacturing of the item(s) listed on this purchase order. Records shall be provided to East End Assemblies or their customers as requested.
- 2- Right of Access: East End Assemblies, East End Assembly customers and applicable government/regulatory authorities shall be given the right to access by the seller to all facilities involved in this purchase order and any applicable records.
- 3- Packaging, Preservation and Transporting: Storage and packaging shall ensure the integrity of the product is maintained. Packaging shall be clearly marked with all parts known or sensitive to electrostatic charges. Shipments with multiple containers shall be clearly identified as follows: 1 of 2, 2 of 2, ect. All shipping documentation, including test and inspection records, shall be enclosed.
- 4- Nonconforming Material: Nonconforming material authorized by the seller to be delivered must do so only with East End Assembly authorization. Any departure of the requirements from the purchase order must be approved in writing by East End Assemblies executive management prior to the shipment from the supplier's facility.
- 5- Process/Product Changes: The seller shall notify East End Assemblies of any changes in the product or process, and where required, written approval from East End Assemblies.
- 6- Sub-Tier Suppliers: Pertinent purchase order requirements flowed down to sub-tier suppliers must be ensured by the seller's quality management system to comply to the same requirements identified on the purchase order.
- 7- Counterfeit Goods: Counterfeit goods shall not be supplied to East End Assemblies at any time. This includes unauthorized copies or substitutes of an original component manufacturer, items not traceable to the original component manufacturer to ensure authenticity, are not assembled according to the original component manufacturer design or have not passed all original component manufacturer verification, screening, testing and quality control processes.
- 8- Corrective Action Requests: Supplier corrective action requests will be forwards by East End Assemblies to the supplier when necessary. The supplier must provide the cause and proposed corrective action within the timeframe indicated on the corrective action request.
- 9- C of C- The seller, as applicable, must provide a certificate of conformance with each shipment stating the item(s) were manufactured to the requirements stated on the purchase order. At a minimum, the C of C shall contain:
 - Part name

- Drawing number with revision
- Quantity of items
- Serial numbers, date codes, lot codes
- Seller/Manufacturer name and address
- Signature and title of authorized quality assurance representative

10- Quality Management System Requirements: In addition to the requirements stated above the seller shall ensure persons are aware of their contribution to product or service conformity and their contribution to product safety and the importance of ethical behavior.